

PUBLICATION OF VACANT POSITIONS

As of May 2, 2017

POSITION TITLE : STATE AUDITOR IV
SALARY GRADE : 24

ITEM NUMBER/S : P14BB240371 P14BB240523 P14BB240525 P14BB240528
P14BB240521 P14BB240524 P14BB240526

QUALIFICATION

EDUCATION : BS Accountancy/BSC Accounting with appropriate RA 1080 for positions the duties and responsibilities of which involve practice of profession or
If without appropriate RA 1080 for positions the duties and responsibilities of which involve practice of profession or
BS Accountancy/BSC Accounting with Master's Degree or
BS Accountancy/BSC Accounting with Bachelor of Laws or
BS Accountancy/BSC Accounting with Certificate in Leadership and Management from the CSC

EXPERIENCE : 4 years of supervisory/management experience

TRAINING : 40 hours of supervisory/management learning and development within the last 5 years reckoned from the date of assessment

ELIGIBILITY : RA 1080 (CPA)/ Career Service Professional/Second Level Eligibility

POSITION TITLE : CHIEF TECHNICAL AUDIT SPECIALIST
SALARY GRADE : 24

ITEM NUMBER/S : P14BC250018

QUALIFICATION :

Education : Bachelor's degree relevant to the job with appropriate RA 1080 for positions the duties and responsibilities of which involve practice of profession or
If without appropriate RA 1080 for positions the duties and responsibilities of which do not involve practice of profession
Bachelor's degree relevant to the job with Master's Degree or
Bachelor's degree relevant to the job with Bachelor of Laws or
Bachelor's degree relevant to the job with Certificate in Leadership and Management from the CSC

Experience : 4 years of supervisory/ management experience

Training : 40 hours of supervisory/management learning and development intervention undertaken within the last 5 years reckoned from the date of assessment

Eligibility : Appropriate RA 1080 for positions involving practice of profession or CS Professional/Second Level Eligibility

POSITION TITLE : ATTORNEY IV
SALARY GRADE : 23

ITEM NUMBER/S : P14OA240004 P14OA240028 P14OA240153 P14OA240220

QUALIFICATION :

Education : Bachelor of Laws;
Experience : 2 years of relevant experience;
Training : 8 hours of relevant training;
Eligibility : RA 1080 (BAR)

POSITION TITLE : **SPVG ADMINISTRATIVE OFFICER**
SALARY GRADE : 22

ITEM NUMBERS : P14AA660107

QUALIFICATION :
Education Bachelor's Degree relevant to the job;
Experience 3 years of relevant experience;
Training 16 hours relevant training;
Eligibility Career Service (Professional)/ Second Level Eligibility

POSITION TITLE : **STATE AUDITOR III**
SALARY GRADE : 22

ITEM NUMBER/S : P14BB230495

QUALIFICATION :
Experience : 3 years of relevant experience;
Training : 16 hours of relevant training;
Eligibility : RA 1080 (CPA)/Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **SUPVG TECHNICAL AUDIT SPECIALIST**
SALARY GRADE : 22

ITEM NUMBER/S : P14BC240098 P14BC240112 P14BC240114

QUALIFICATION :
Education Bachelor's Degree relevant to the job;
Experience 3 years of relevant experience;
Training 16 hours relevant training;
Eligibility Career Service (Professional)/ Second Level Eligibility

POSITION TITLE : **STATE AUDITOR II**
SALARY GRADE : 19

ITEM NUMBER/S : P14BB221143 P14BB221140 P14BB221149

QUALIFICATION :
Education BS Accountacy/BSC-Accounting
Experience 2 years of relevant experience;
Training 8 hours of relevant training;
Eligibility RA 1080 (CPA)/Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **SPECIAL INVESTIGATOR III**
SALARY GRADE : 18

ITEM NUMBER/S : P14NA230053 P14NA230054

QUALIFICATION :
Education : Bachelor's degree relevant to the job
Experience : 2 years of relevant experience;
Training : 8 hours of relevant training;
Eligibility : CS Professional/ Second Level

POSITION TITLE : **TRAINING SPECIALIST III**
SALARY GRADE : 18

ITEM NUMBER/S : P14AF230029

QUALIFICATION :
Education : Bachelor's degree relevant to the job
Experience : 2 years of relevant experience;
Training : 8 hours of relevant training;
Eligibility : CS Professional/ Second Level

POSITION TITLE : **MEDICAL TECHNOLOGY III**
SALARY GRADE : 18

ITEM NUMBER/S : P14IC130001

QUALIFICATION :
Education : Bachelor's Degree in Medical Technology or BS Public Health
Experience : 2 years of relevant experience;
Training : 8 hours of relevant training;
Eligibility : RA 1080

POSITION TITLE : **ADMINISTRATIVE OFFICER V**
SALARY GRADE : 18

ITEM NUMBER/S : P14AA650124

QUALIFICATION :
Education : Bachelor's degree relevant to the job
Experience : 2 years of relevant experience;
Training : 8 hours of relevant training;
Eligibility : CS Professional/ Second Level

POSITION TITLE : **STATE AUDITOR I**
SALARY GRADE : 16

ITEM NUMBER/S : P14BB211084 P14BB211087 P14BB211089 P14BB210485
 P14BB211085 P14BB211088 P14BB211090 P14BB210484
 P14BB211086

QUALIFICATION :
Education : BS Accountancy (for recruitment)
 BS Accountancy/BSC-Accounting (for promotion)
Experience : 1 year of relevant experience;
Training : 4 hours of relevant training;

Eligibility RA 1080 (CPA)/CS Professional, Second Level Eligibility (for promotion)
RA 1080 (CPA) (for recruitment)

POSITION TITLE : **INFORMATION SYSTEMS ANALYST II**
SALARY GRADE : 16

ITEM NUMBER/S : P14CA620006 P14CA620007 P14CA620009 P14CA620010

QUALIFICATION :

Education Bachelor's Degree relevant to the job
Experience 1 year of relevant experience;
Training 4 hours of relevant training;
Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **ADMINISTRATIVE OFFICER IV**
SALARY GRADE : 15

ITEM NUMBER/S : P14AA640144 P14AA640332

QUALIFICATION :

Education Bachelor's Degree relevant to the job
Experience 1 year of relevant experience;
Training 4 hours of relevant training;
Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **STATE AUDITING EXAMINER II**
SALARY GRADE : 13

ITEM NUMBERS : P14BB120011 P14BB120191 P14BB120350 P14BB120544
P14BB120037 P14BB120192 P14BB120351 P14BB120545
P14BB120047 P14BB120233 P14BB120352 P14BB120546
P14BB120048 P14BB120234 P14BB120353 P14BB120547
P14BB120066 P14BB120263 P14BB120523 P14BB120548
P14BB120069 P14BB120270 P14BB120527 P14BB120549
P14BB120073 P14BB120272 P14BB120528 P14BB120551
P14BB120106 P14BB120301 P14BB120529 P14BB120584
P14BB120109 P14BB120308 P14BB120532 P14BB120604
P14BB120111 P14BB120309 P14BB120538 P14BB120609
P14BB120112 P14BB120311 P14BB120539 P14BB120610
P14BB120114 P14BB120312 P14BB120540 P14BB120658
P14BB120152 P14BB121320 P14BB120541 P14BB120675
P14BB120171 P14BB120324 P14BB120542 P14BB120682
P14BB120173 P14BB120326 P14BB120543

QUALIFICATION :

Education BS Accountancy (For recruitment)
BS Accountancy/BSC Accounting (for promotion)
Experience None required;
Training None required;
Eligibility RA 1080 (CPA) CS Professional, Second Level Eligibility
RA 1080 (CPA) (for recruitment)

POSITION TITLE : **TECHNICAL AUDIT SPECIALIST I**
SALARY GRADE : 13

ITEM NUMBER/S : P14BC210111 P14BC210104 P14BC210221 P14BC210223

QUALIFICATION :
Education Bachelor's Degree relevant to the job;
Experience None required;
Training None required;
Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **ARTCHITECT I**
SALARY GRADE : 12

ITEM NUMBER/S : P14OB110001

QUALIFICATION :
Education Bachelor's degree in Architecture
Experience None required;
Training None required;
Eligibility RA 1080

POSITION TITLE : **INFORMATION SYSTEM ANALYST I**
SALARY GRADE : 12

ITEM NUMBER/S : P14CA610009 P14CA610008

QUALIFICATION :
Education Bachelor's Degree relevant to the job;
Experience None required;
Training None required;
Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **ADMINISTRATIVE OFFICER II**
SALARY GRADE : 11

ITEM NUMBER/S : P14AA620139 P14AA620015 P14AA620021 P14AA620168

QUALIFICATION :
Education Bachelor's Degree relevant to the job;
Experience None required;
Training None required;
Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **TRAINING SPECIALIST I**
SALARY GRADE : 11

ITEM NUMBER/S : P14AF210012

QUALIFICATION :
Education Bachelor's Degree relevant to the job;
Experience None required;

Training None required;
Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **COMPUTER MAINTENANCE TECHNOLOGIST I**
SALARY GRADE : 11

ITEM NUMBERS : P14CA910013

QUALIFICATION :

Education Bachelor's Degree relevant to the job;
Experience None required;
Training None required;
Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **ADMINISTRATIVE ASSISTANT III**
SALARY GRADE : 09

ITEM NUMBER/S : P14AA430356 P14AA430355 P14AA430358 P14AA430361
P14AA430060 P14AA430272 P14AA430112

QUALIFICATION :

Education Completion of two-year studies in college
Experience 1 year of relevant experience;
Training 4 hours of relevant training;
Eligibility Career Service (Sub-Professional)/First Level Eligibility

POSITION TITLE : **ADMINISTRATIVE AIDE VI**
SALARY GRADE : 06

ITEM NUMBER/S : P14AA360071 P14AA360048 P14AA360007 P14AA360152

QUALIFICATION :

Education *Must be able to read and write/Elementary School Graduate or
**High School Graduate or completion of relevant vocational/ trade course or
***Completion of two-year studies in college or High School Graduate with
relevant vocational/trade course;
Experience 1 year of relevant experience;
Training 4 hours of relevant training;
Eligibility Relevant MC 11, s. 1996; Career Service (Sub-professional)/First Level Eligibility.

POSITION TITLE : **ADMINISTRATIVE AIDE IV**
SALARY GRADE : 04

ITEM NUMBER/S : P14AA340198 P14AA340082

QUALIFICATION :

Education *Must be able to read and write/Elementary School Graduate or
**High School Graduate or completion of relevant vocational/ trade course or
***Completion of two-year studies in college or High School Graduate with
relevant vocational/trade course;
Experience None required;
Training None required;
Eligibility Relevant MC 11, s. 1996