

**PUBLICATION OF VACANT POSITIONS  
As of January 5, 2017**

POSITION TITLE : **ASSISTANT COMMISSIONER**  
SALARY GRADE : 29

ITEM NUMBER/S : P14RA110004

QUALIFICATION :

- Education : Master's Degree/LLB/ Bachelor's Degree with appropriate Republic Act (RA) No. 1080 eligibility;
- Experience : At least Ten (10) years of highly technical functions and/or responsibilities involving study and recommendation of policies, at least Two (2) years of which involved policy functions at the level of head of an office, cluster or equivalent unit;
- Training : Completion of COA's Senior Executive Development Program;
- Eligibility : Appropriate RA 1080 or Career Service Professional or Second Level Eligibility

POSITION TITLE : **DIRECTOR IV**  
SALARY GRADE : 28

ITEM NUMBER/S : P14RB140007

QUALIFICATION :

- Education : Master's Degree/LLB/ Bachelor's Degree with appropriate Republic Act (RA) No. 1080 eligibility
- Experience : At least five (5) years of highly technical functions and/or responsibilities involving study and recommendation of policies, at least one (1) year of which involved policy functions at the level of assistant head of an office, cluster, or equivalent unit
- Training : Completion of COA's Senior Executive Development Program;
- Eligibility : Appropriate RA 1080 or Career Service Professional or Second Level Eligibility

POSITION TITLE : **ATTORNEY V**  
SALARY GRADE : 25

ITEM NUMBER/S : P14OA250009

QUALIFICATION :

- Education : Bachelor's degree relevant to the job;
- Experience : 3 years of relevant experience
- Training : 16 hours of relevant training
- Eligibility : RA 1080 (BAR)

POSITION TITLE : **STATE AUDITOR IV**  
SALARY GRADE : 24

ITEM NUMBER/S : P15BB240002      P14BB240175      P14BB240267      P14BB240249  
P14BB240317      P14BB240312      P14BB241457      P14BB240180  
P14BB240098

QUALIFICATION

- EDUCATION : BS Accountancy/BSC Accounting with appropriate RA 1080 for positions the duties and responsibilities of which involve practice of profession or  
If without appropriate RA 1080 for positions the duties and responsibilities of which involve

practice of profession or  
BS Accountancy/BSC Accounting with Master's Degree or  
BS Accountancy/BSC Accounting with Bachelor of Laws or  
BS Accountancy/BSC Accounting with Certificate in Leadership and Management from the  
CSC

EXPERIENCE : 4 years of supervisory/management experience

TRAINING : 40 hours of supervisory/management learning and development within the last 5 years  
reckoned from the date of assessment

ELIGIBILITY : RA 1080 (CPA)/ Career Service Professional/Second Level Eligibility

POSITION TITLE : **STATE AUDITOR III**  
SALARY GRADE : 22

ITEM NUMBER/S	: P14BB231746	P14BB231747	P14BB231748	P14BB231097
	P14BB231150	P14BB231151	P14BB231152	P14BB231153
	P14BB231154	P14BB231155	P14BB231156	P14BB231157
	P14BB231158	P14BB231159	P14BB230043	P14BB230148
	P14BB230197	P14BB230242	P14BB230350	P14BB230248
	P14BB230035	P14BB230343	P14BB230398	P14BB230351
	P14BB230033	P14BB230390	P14BB230399	P14BB230441
	P14BB230166	P14BB230260	P14BB230429	P14BB230365
	P14BB230373	P14BB230388	P14BB230397	P14BB230526

QUALIFICATION :

- Education : Bachelor's Degree relevant to the job;
- Experience : 3 years of relevant experience;
- Training : 16 hours of relevant training;
- Eligibility : Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **ATTORNEY IV**  
SALARY GRADE : 23

ITEM NUMBER/S : P14OA240031

QUALIFICATION :

- Education : Bachelor of Laws;
- Experience : 2 years of relevant experience;
- Training : 8 hours of relevant training;
- Eligibility : RA 1080 (BAR)

POSITION TITLE : **TRAINING SPECIALIST IV**  
SALARY GRADE : 22

ITEM NUMBER/S : P14AF240024

QUALIFICATION :

- Education : Bachelor's degree relevant to the job;
- Experience : 3 years of relevant experience
- Training : 16 hours of relevant training
- Eligibility : CSC Professional/Second Level Eligibility

POSITION TITLE : **STATE AUDITOR II**

SALARY GRADE : 19

ITEM NUMBER/S	: P14BB221499	P14BB220010	P14BB220316	P14BB220433
	P14BB220511	P14BB220011	P14BB220431	P14BB220279
	P14BB220512	P14BB221484	P14BB220428	P14BB220362
	P14BB220513	P14BB220232	P14BB220356	P14BB220281
	P14BB220514	P14BB220251	P14BB221426	P14BB220472
	P14BB220037	P14BB220355	P14BB220432	P14BB220354
	P14BB220149	P14BB220330	P14BB220470	P14BB221486
	P14BB220224	P14BB220331	P14BB220273	P14BB221851
	P14BB220153	P14BB220332	P14BB220274	P14BB221852
	P14BB220264	P14BB220318	P14BB220277	P14BB221853
	P14BB220088	P14BB220033	P14BB220148	P14BB220263
	P14BB220060	P14BB220096	P14BB220144	P14BB220217
	P14BB220006	P14BB220112	P14BB220137	P14BB220538
	P14BB220007	P14BB220119	P14BB220261	P14BB220539
	P14BB222219	P14BB222220	P14BB222221	P14BB221317

QUALIFICATION :

- Education Bachelor's Degree relevant to the job
- Experience 2 years of relevant experience;
- Training 8 hours of relevant training;
- Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **SR TECHNICAL AUDIT SPECIALIST**

SALARY GRADE : 19

ITEM NUMBER/S : P14BC230098 P14BC230099

QUALIFICATION :

- Education Bachelor's Degree relevant to the job
- Experience 2 years of relevant experience;
- Training 8 hours of relevant training;
- Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **ACCOUNTANT III**

SALARY GRADE : 19

ITEM NUMBERS : P14BA930007 P14BA930018

QUALIFICATION :

- Education BS Accountancy/BSC-Accounting/ BSBA-Accounting
- Experience 2 years of relevant experience;
- Training 8 hours of relevant training;
- Eligibility RA 1080 (CPA)

POSITION TITLE : **ADMINISTRATIVE OFFICER V**

SALARY GRADE : 18

ITEM NUMBER/S : P14AA650071 P14AA650073

QUALIFICATION : Bachelor's Degree relevant to the job; 2 years of relevant experience; 8 hours of relevant training; Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **TRAINING SPECIALIST III**  
SALARY GRADE : 18

ITEM NUMBER/S : P14AF230027

QUALIFICATION :  
Education : Bachelor's degree relevant to the job  
Experience : 2 years of relevant experience;  
Training : 8 hours of relevant training;  
Eligibility : CS Professional/ Second Level

POSITION TITLE : **SPECIAL INVESTIGATOR III**  
SALARY GRADE : 18

ITEM NUMBER/S : P14NA230041

QUALIFICATION :  
Education : Bachelor's degree relevant to the job  
Experience : 2 years of relevant experience;  
Training : 8 hours of relevant training;  
Eligibility : CS Professional/ Second Level

POSITION TITLE : **COMPUTER MAINTENANCE TECHNOLOGIST III**  
SALARY GRADE : 17

ITEM NUMBERS : P14CA930003

QUALIFICATION :  
Education : Bachelor's Degree relevant to the job  
Experience : 1 year of relevant experience;  
Training : 4 hours of relevant training;  
Eligibility : Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **STATE AUDITOR I**  
SALARY GRADE : 16

ITEM NUMBER/S :	P14BB211988	P14BB210182	P14BB210226	P14BB210235
	P14BB210101	P14BB210136	P14BB210084	P14BB210096
	P14BB210161	P14BB210364	P14BB210362	P14BB210366
	P14BB210409	P14BB210367	P14BB210369	P14BB210032
	P14BB210389	P14BB210410	P14BB210381	P14BB210386
	P14BB210403	P14BB210263	P14BB210406	P14BB210387
	P14BB210404	P14BB210264	P14BB210269	P14BB210334
	P14BB210333	P14BB210266	P14BB210407	P14BB210120
	P14BB210039	P14BB210020	P14BB210165	P14BB210121
	P14BB210004	P14BB210002	P14BB210168	P14BB210122
	P14BB210009	P14BB210079	P14BB210240	P14BB210123
	P14BB210010	P14BB210080	P14BB210241	P14BB210169
	P14BB210011	P14BB210043	P14BB210242	P14BB210171
	P14BB210003	P14BB210044	P14BB210192	P14BB210172
	P14BB210013	P14BB210045	P14BB210124	P14BB210173

P14BB210195          P14BB210193                  P14BB210176                  P14BB210174  
QUALIFICATION :  
    Education Bachelor's Degree relevant to the job  
    Experience 1 year of relevant experience;  
    Training 4 hours of relevant training;  
    Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **INFORMATION SYSTEMS ANALYST II**  
SALARY GRADE : 16

ITEM NUMBER/S : P14CA620004          P14CA620005

QUALIFICATION :  
    Education Bachelor's Degree relevant to the job  
    Experience 1 year of relevant experience;  
    Training 4 hours of relevant training;  
    Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **COMPUTER MAINTENANCE TECHNOLOGIST II**  
SALARY GRADE : 15

ITEM NUMBER/S : P14CA920010

QUALIFICATION :  
    Education Bachelor's Degree relevant to the job  
    Experience 1 year of relevant experience;  
    Training 4 hours of relevant training;  
    Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **TRAINING SPECIALIST II**  
SALARY GRADE : 15

ITEM NUMBER/S : P14AF220054          P14AF220026

QUALIFICATION :  
    Education Bachelor's Degree relevant to the job  
    Experience 1 year of relevant experience;  
    Training 4 hours of relevant training;  
    Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **ADMINISTRATIVE OFFICER IV**  
SALARY GRADE :

ITEM NUMBER/S : P14AA640272          P14AA640086                  P14AA640060                  P14AA640170  
                                  P14AA640171

QUALIFICATION :  
    Education Bachelor's Degree relevant to the job  
    Experience 1 year of relevant experience;  
    Training 4 hours of relevant training;  
    Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **STATE AUDITING EXAMINER II**  
SALARY GRADE : 13

ITEM NUMBER/S : P14BB120466      P14BB120471      P14BB120481      P14BB120989  
                  P14BB120467      P14BB120473      P14BB120985      P14BB120990  
                  P14BB120468      P14BB120474      P14BB120986      P14BB120991  
                  P14BB120469      P14BB120476      P14BB120987      P14BB120992  
                  P14BB120470      P14BB120477      P14BB120988      P14BB120993  
                  P14BB120098      P14BB120116      P14BB120412      P14BB120446  
                  P14BB120080      P14BB120136      P14BB120414      P14BB120395  
                  P14BB120084      P14BB120443      P14BB120415      P14BB120445  
                  P14BB120100      P14BB120444      P14BB120418      P14BB120416  
                  P14BB120447

QUALIFICATION :  
    Education    Bachelor's Degree relevant to the job;  
    Experience    None required;  
    Training      None required;  
    Eligibility    Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **TECHNICAL AUDIT SPECIALIST I**  
SALARY GRADE : 13

ITEM NUMBER/S : P14BC210067      P14BC210137      P14BC210148      P14BC210149

QUALIFICATION :  
    Education    Bachelor's Degree relevant to the job;  
    Experience    None required;  
    Training      None required;  
    Eligibility    Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **TRAINING SPECIALIST I**  
SALARY GRADE : 11

ITEM NUMBER/S : P14AF210008

QUALIFICATION :  
    Education    Bachelor's Degree relevant to the job;  
    Experience    None required;  
    Training      None required;  
    Eligibility    Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **SPECIAL INVESTIGATOR I**  
SALARY GRADE : 11

ITEM NUMBER/S : P14NA210038      P14NA210036      P14NA210002

QUALIFICATIONS :  
    Education    Bachelor's Degree relevant to the job;  
    Experience    None required;  
    Training      None required;  
    Eligibility    Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **ADMINISTRATIVE OFFICER II**  
SALARY GRADE : 11

ITEM NUMBER/S : P14AA620069      P14AA620070      P14AA620071      P14AA620017  
                         P14AA620015      P14AA620021

QUALIFICATION :  
    Education    Bachelor's Degree relevant to the job;  
    Experience    None required;  
    Training      None required;  
    Eligibility    Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **ADMINISTRATIVE ASSISTANT III**  
SALARY GRADE : 09

ITEM NUMBER/S : P14AA430192      P14AA430269      P14AA430268      P14AA430270  
                         P14AA430356      P14AA430361      P14AA430358

QUALIFICATION :  
    Education    Completion of two-year studies in college  
    Experience    1 year of relevant experience;  
    Training      4 hours of relevant training;  
    Eligibility    Career Service (Sub-Professional)/First Level Eligibility

POSITION TITLE : **ADMINISTRATIVE AIDE VI**  
SALARY GRADE : 06

ITEM NUMBER/S : P14AA360048      P14AA360041      P14AA360045      P14AA360305

QUALIFICATION :  
    Education    \*Must be able to read and write/Elementary School Graduate or  
                         \*\*High School Graduate or completion of relevant vocational/ trade course or  
                         \*\*\*Completion of two-year studies in college or High School Graduate with relevant  
                         vocational/trade course;  
    Experience    1 year of relevant experience;  
    Training      4 hours of relevant training;  
    Eligibility    Relevant MC 11, s. 1996; Career Service (Sub-professional)/First Level Eligibility.

POSITION TITLE : **ADMINISTRATIVE AIDE IV**  
SALARY GRADE : 04

ITEM NUMBER/S : P14AA340097      P14AA340098      P14AA340024

QUALIFICATION :  
    Education    \*Must be able to read and write/Elementary School Graduate or  
                         \*\*High School Graduate or completion of relevant vocational/ trade course or  
                         \*\*\*Completion of two-year studies in college or High School Graduate with relevant  
                         vocational/trade course;  
    Experience    None required;  
    Training      None required;  
    Eligibility    Relevant MC 11, s. 1996