



Republic of the Philippines
 Commission on Audit
 Regional Office No. II
 Carig, Tuguegarao City

BIDS AND AWARDS COMMITTEE

SUPPLEMENTAL BID BULLETIN NO. 2017-02
January 9, 2017

This Supplemental Bid Bulletin No. 02 is issued to modify items in the Bidding Documents for the *Procurement Security Services for CY 2017*. This shall be an integral part of the Bidding Documents.

Please be informed of the changes in the Bidding Documents, as follows:

Section VIII – Bidding Forms (page 64)

a) BID SECURING DECLARATION

| CHANGES | |
|---------|---------------------|
| From | To |
| NONE | Attached as Annex A |

b) COST DISTRIBUTION FORM

In answer to the query raised by one of the prospective bidders during the pre-bid conference held on January 4, 2017, the BAC decided that the DOLE Department Order No. 150-16 Series of 2016 will not be adopted as it violates Section 31 of the 2016 Revised Implementing Rules and Regulations (IRR) of RA9184 which prohibits the setting of lower limit or floor price.

| CHANGES | |
|---|--|
| From | To |
| Cost Distribution Form attached in page 67 of the Bidding Documents | Cost Distribution Form (Revised) attached as Annex B |

Other Matters

CHECKLIST OF ELIGIBILITY AND TECHNICAL REQUIREMENTS FOR BIDDERS

| CHANGES | |
|---|---|
| From | To |
| Checklist of Eligibility and Technical Requirements for Bidders | Checklist of Eligibility and Technical Requirements for Bidders (Revised) Attached as Annex C |

For guidance and information of all concerned.


BISMARCK R. TURINGAN
 BAC Chairperson

Received by the Bidder: _____

Date: _____

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID-SECURING DECLARATION

Invitation to Bid/Request for Expression of Interest No. *[Insert reference number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared as the bidder with the Lowest Calculated and Responsive Bid/Highest Rated and Responsive Bid, and I/we have furnished the performance security and signed the Contract.

1 Select one and delete the other.

2 Select one and delete the other. Adopt same instruction for similar terms throughout the document.

3 Issued by the GPPB through GPPB Resolution 03-2012 on 27 January 2012.

4 Select one and delete the other.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

SUBSCRIBED AND SWORN to [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC
Serial No. of Commission

Notary Public for _____ until

Roll of Attorneys No. _____
PTR No. __, [date issued], [place
Issued]
IBP No. __, [date issued], [place
issued]

Doc. No. ____
Page No. ____
Book No. ____
Series of ____.

Cost Distribution (Revised)

| Days worked per week | 7 days | 7 days | 7 days | 7 days |
|---|--|---|--|--|
| No. of days/ year** | 393.5 | 393.5 | 393.5 | 394 |
| No. of Hrs. work/day | 8 hrs work/day Cagayan (6 GUARDS) | 12 hrs work/day Cagayan (1 HEAD GUARD) | 8 hrs work/day Isabela (2 GUARDS) | 12 hrs work/day Isabela (1 GUARD) |
| Amount Directly to Guard | | | | |
| New Daily Wage (DW) W.O. No. RTWPB-II-15 | _____ | _____ | _____ | _____ |
| Ave. Pay/Month (DW x no. of days per yr /12) | _____ | _____ | _____ | _____ |
| Night Differential Pay (Ave. Pay/Mo x 10% x1/3) | _____ | _____ | _____ | _____ |
| 13th Month Pay (DW x 365/12/12) | _____ | _____ | _____ | _____ |
| 5 days incentive Pay (DW x 5/12) | _____ | _____ | _____ | _____ |
| Uniform allowance (R.A 5487) | _____ | _____ | _____ | _____ |
| OT (DW x no. of days per yr /12*125%/2) | _____ | _____ | _____ | _____ |
| Amount to Gov't In Favor of Guard | | | | |
| Retirement Benefit (R.A. 7641) [DW*22.5/12] | _____ | _____ | _____ | _____ |
| SSS Premium | _____ | _____ | _____ | _____ |
| Philhealth Contribution | _____ | _____ | _____ | _____ |
| State Insurance Fund | _____ | _____ | _____ | _____ |
| Pag-ibig Fund | _____ | _____ | _____ | _____ |
| A. TOTAL AMOUNT TO GUARDS & GOV'T(per guard) | _____ | _____ | _____ | _____ |
| B. AGENCY FEE | _____ | _____ | _____ | _____ |
| | _____ | _____ | _____ | _____ |
| C. VALUE ADDED TAX (Agency Fee x 12% VAT - RMC -039-20-07) | _____ | _____ | _____ | _____ |
| | _____ | _____ | _____ | _____ |
| D. MONTHLY RATE PER GUARD(A+B+C) | _____ | _____ | _____ | _____ |
| | _____ | _____ | _____ | _____ |
| E. BID PRICE (No. of Guards x 12 months x D) | <i>(E1)</i> _____ | <i>(E2)</i> _____ | <i>(E3)</i> _____ | <i>(E4)</i> _____ |
| | - | - | - | - |
| F. TOTAL BID PRICE (E1 + E2 + E3 + E4) | _____ | _____ | _____ | _____ |
| | _____ | - | _____ | _____ |

NAME OF BIDDER :
 Name & Signature of
 Authorized Representative :
 Position Title :

Checklist of Eligibility and Technical Requirements for Bidders

The 1st Envelope shall contain the following:

A. ELIGIBILITY DOCUMENTS

Class "A" Documents:

Legal Documents

1. Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives.
2. Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.
3. Tax clearance per E.O. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
4. DOLE Certificate of Registration

Technical Documents

5. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.
6. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of this IRR, within the relevant period as provided in the Bidding Documents in the case of Goods. All of the above statements shall include all information required in the PBDs prescribed by the GPPB.
7. PHILGEPS Certificate of Registration
8. Bid security in the prescribed form, amount and validity period
9. Conformity with technical Specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents (for this item *bidders are required to submit the duly signed Section VI. Schedule of Requirements*)
10. Omnibus Sworn Statement in accordance with Section 25.3 of this IRR

Financial Documents

11. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission
12. The prospective bidder's computation of Net Financial Contracting Capacity (NFCC). However, in the case of procurement of Goods, a bidder may submit a committed Line of Credit from a Universal or Commercial Bank, in lieu of its NFCC computation.

Class "B" Documents:

1. If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other Documents:

1. Certificate of Compliance on General Labor Standards
2. Certificate of Compliance Occupational Safety and Health Standards
3. BIR Certificate of Registration, which contains the Taxpayer's Identification Number
4. PNP Regular License to Operate
5. Certificate of Membership/Registration from Philippine Association of Detective and Protection Agency Operators (PADPAO), Inc.
6. NLRC Certificate stating that there is/there is no adverse decided case in areas where the security agency has on-going or completed contracts.
7. SSS, PHILHEALTH, and Pag-IBIG certification of no delinquency of monthly premium payments for both the employer and employees of the security agency concerned. The certification must be secured where the principal place of business of the prospective bidder is located.
8. Certificate of Good Standing issued by National Telecommunications Commission and NTC license for hand-held radios.
9. Certificate of Good Standing issued by Head of agency where the security agency has on-going or completed contracts for the last 3 years.

Checklist of Financial Requirements for Bidders

The 2nd Envelope shall contain the following:

1. Bid Form
2. Computed Bid Price Proposal